



# **G**OLDEN RULES

**SAFETY IN THE WORKPLACE AT ECOSLOPS**

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Ecoslops attaches great importance to the health and safety of its employees and other stakeholders. These Golden Rules define, for all group entities, the common rules relating to the control of major risks and the prevention of accidents.

Together, let's put each of these rules into practice, and develop our safety culture for ever more effective prevention.

Vincent Favier  
CEO of Ecoslops

These golden rules are intended to prevent accidents in the workplace and protect lives. In cases of removal, and particularly failure to observe a Golden Rule, everyone must be ready to act. This shared system of vigilance will help us develop our safety culture together.



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## GOLDEN RULE NO. 1

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HAZARDOUS SITUATIONS AND  
CHANGES TO PROCEDURES

I MUST REPORT  
ANY ABNORMAL  
SITUATION

I MUST NOT CHANGE  
ANY OPERATING MODE  
OR PROCEDURE  
WITHOUT  
AUTHORIZATION

## FORBIDDEN

Smoking or using a phone outside the authorized areas;

Working or driving under the influence of drugs or alcohol;

Making technical or organizational changes without prior authorization.

## MANDATORY

Reporting any hazardous situation to the relevant staff member;

Complying with startup and shutdown procedures;

Assessing the risks before embarking on operations performed infrequently, or ones that are complex or unusual;

Updating work documentation and employee training associated with a technical or organizational change.



## GOLDEN RULE NO. 2

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TRAFFIC  
MACHINE  
VEHICLE  
CYCLIST  
PEDESTRIAN

**I MUST OBEY  
THE TRAFFIC  
REGULATIONS  
AND FLOW PLANS  
IN ALL PLACES**

### FORBIDDEN

Exceeding the authorized speed limits and driving times.

### MANDATORY

Checking the condition of vehicles and making sure that machinery is compliant prior to its use;

Buckling seat belts;

Using the pedestrian walkways.



## GOLDEN RULE NO. 3

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### PROTECTIVE EQUIPMENT

I MUST WEAR MY  
**PERSONAL  
PROTECTIVE  
EQUIPMENT**

I MUST RESPECT  
**COLLECTIVE  
PROTECTIVE  
EQUIPMENT**

### FORBIDDEN

Crossing or tampering with protective barriers or markings without authorization;

Modifying protective equipment (CPE) without authorization.

### MANDATORY

Wearing the appropriate personal protective equipment (PPE) indicated for the area and task and making sure it is in good condition;

Immediately reporting any damage to or failings in CPE or PPE.



## GOLDEN RULE NO. 4

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MOVEMENT, POSTURE  
& TOOLS

**I MUST USE  
APPROPRIATE  
TOOLS FOR THE JOB  
& ENSURE THEY ARE  
IN GOOD CONDITION**

**I MUST ADOPT  
THE RIGHT MOVEMENT  
AND POSTURE**

### **FORBIDDEN**

Using a tool that is defective or not suitable for the task or area in which it is to be used;

Using a tool (including test accessories) beyond the limits indicated by the manufacturer.

### **MANDATORY**

Using the tools indicated in the work authorization or procedures and adopting the appropriate movements and postures in line with the exertion needed and repetitive nature of the task.



## GOLDEN RULE NO. 5

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### WORK AUTHORIZATION

**I MUST MAKE SURE  
NOT TO BEGIN  
A JOB  
WITHOUT A  
SIGNED WORK  
AUTHORIZATION**

### FORBIDDEN

Performing work without having the required authorization validated;

Performing simultaneous operations (or co-activities) without a preliminary inspection.

### MANDATORY

Assessing the risks before embarking on a task;

Using any additional permits required; obtaining a new authorization if the conditions or operating mode are modified;

Appointing a person with the appropriate authority in the case of co-activities.



## GOLDEN RULE NO. 6

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LIFTING OPERATIONS

I MUST NOT WALK  
**UNDER**  
**A LOAD**

I MUST NOT GET  
**IN THE WAY**  
OF A MOVING LOAD

### FORBIDDEN

Walking or standing under a load is prohibited.

### MANDATORY

Conducting a risk assessment;

Observance of the lifting plan;

Marking out the area;

Using lifting equipment and accessories that are compliant, have been inspected and are in good condition;

Checking that the load sling is suitable;

Appointing a maneuvers supervisor;

Maintaining control of the moving load.



## GOLDEN RULE NO. 7

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WORK ON POWERED  
SYSTEMS

**FOR WORK  
REQUIRING CUT-OFF  
OF THE ENERGY SOURCE  
OR PRODUCT SUPPLY,  
I MUST MAKE SURE THAT  
A LOCKOUT-TAGOUT  
SYSTEM IS IN PLACE  
BEFORE STARTING**

### FORBIDDEN

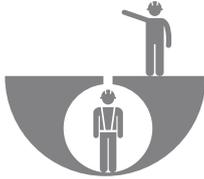
Performing work without first checking that the energy is discharged and fluids purged (unless specifically authorized);

Removing, modifying, or deactivating safety devices without written authorization.

### MANDATORY

Observing the lockout diagram and supervisory instructions associated with the work authorization;

Identifying and checking the isolating devices, ensuring they are locked before any intervention and removed before switch-on.



## GOLDEN RULE NO. 8

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### CONFINED SPACES

**I MUST NOT ENTER  
A CONFINED SPACE  
WITHOUT  
A SUPERVISOR  
AND ENTRY  
AUTHORIZATION**

### FORBIDDEN

Entering a confined space before checking the isolation and inspecting the atmosphere.

### MANDATORY

Addressing the risk of asphyxiation, falling, explosion, drowning, etc. in the specific work authorization;

Having a permanent supervising and evacuation plan in place.



## GOLDEN RULE NO. 9

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### EXCAVATION WORK

**I MUST MAKE SURE  
THAT EXCAVATION  
WORK DOES  
NOT COMMENCE  
WITHOUT AN  
EXCAVATION  
PERMIT**

### FORBIDDEN

Positioning machinery and excavated material at less than one meter from the excavation

### MANDATORY

Performing excavation work with a permit established on the basis of subsoil plans, and detecting underground networks;

Applying the safety precautions for confined spaces if necessary;

Marking out the excavation area in a secure manner;

Identifying any underground works.



## GOLDEN RULE NO. 10

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WORK AT HEIGHT  
(>1.50M)

**I MUST USE A  
HARNES FOR WORK  
AT HEIGHT,  
IN THE ABSENCE OF  
COLLECTIVE PROTEC-  
TIVE EQUIPMENT  
I MAY ONLY CLIMB  
SCAFFOLDING IF AC-  
CESS IS AUTHORISED**

### FORBIDDEN

Using a ladder, stepladder or access ramp as a workstation;

Working under or close to power lines without keeping a safe distance;

Working on a roof (building, tank, etc.) without first making sure it is stable, and without installing the appropriate protective devices;

Moving a mobile elevating work platform (MEWP) in an extended position unless specifically authorized.

### MANDATORY

Ensuring all tools are secured when working at height;

Attaching a safety harness to an identified anchor point;

Using scaffolding that has been inspected;

Using the helmet chinstrap.



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[www.ecoslops.com](http://www.ecoslops.com)